



Minutes – Kick Off Meeting MoTech in Nicosia, Chypros By Institute E-Seniors

Project: MoTech (*Motivating New Technologies for Adult Education in Rural Areas*)

Lifelong Learning Programme: Grundtvig

Dates of meeting: 3/12/2013 – 5/12/2013

Host: The European University of Cyprus

Place of meeting: Nicosia – European University Cyprus

Participants

PA1 - Host – Research Center, European University Cyprus	2 people	Simona Schrammel Dimitrios Vlachopoulos
PA2 –Coordinator- Plungės suaugusiųjų švietimo centras, Lithuania	3 people	Rita Smilingienė Adomas Kripas Nijolė Žlibinienė
PA3 – CENTRUM EDUKACJI NAUCZYCIELI W KOSZALINIE, Poland	3 people	Anna Walkowiak Zenon Decyk Katarzyna Sobańska
PA4 – Östra Grevie folkhögskola, Sweden	2 people	Sven Jarvi Susanne Andersson
PA5 – Dost Eli Konya Gıda Bankası Yardımlaşma ve Dayanışma Derneği, Turkey	2 people	Melvut Aydogmus MustafaYilmaz
PA6 – Institute E-Seniors	2 people	Mona Komulainen Françoise Pettelat

1. General about the Kick off Meeting

The Kick Off meeting was decided to be hosted in Cyprus by the Research Center of the European University of Cyprus who prepared the meeting in cooperation with the project coordinator. Before the first meeting date, on the evening of the project partners arrival, an ice-breaking session was organized that enable the project partners to get to know each other before starting to work. During this evening all the partners were invited to taste the local food specialties and to listen Cypriot music.

In the end of the meeting, the project partners evaluated the Kick Off session together. The host will transcribe the meeting evaluation and send it for all the partners.

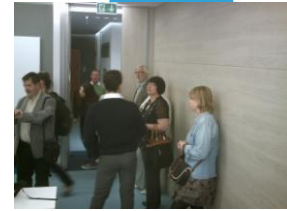
2. Presentation of the project partners

Before the discussion about the project activities to be carried out, all the partners represented briefly the field of their actions of their structures.

First we visited first **the Research Center, European University Cyprus** is one of the private university in Nicosia where students can take courses in different Contents.



The guided visit in the European University of Cyprus.



The Association of Dosteli, Konya, Turkey

The first part of the presentation concerned the city of Konya, that is the home town of this structure. We notably learnt that there are around 2 million persons living in the Konya Metropole.

The second part explained the varied activities that are carried out by this non-profit organisation. The aim of this structure is to help the vulnerable people in different countries where people are living in poverty. Notably, the association has established a food and garment bank that provides food and textiles for the people in need. Furthermore, the association has educational programmes for the both adults and children. The trainings help the participants to live a better daily life (providing courses in cooking, reading, arts...) and those are held by voluntary university students.



Östra Grevig Folkhög Skola, Malmö metropole, Sweden

The school is a secondary and upper secondary education establishment that was funded in 1914. This is one of the biggest Folk High Schools in Sweden as it has around 350 students that are over 18 years old. The school offers general education for persons who wish to deepen their general culture in arts, history, languages etc. The most important branch of the school is the training organised for the immigrants. The school operates not only in Grevig but also in Malmö where one of the Sweden's most important immigrant population is located.



Institute E-Seniors, Paris, France

We presented our organisation. Find the Power Point presentation on our website: [link](#).



**Teacher Education Center/ Centrum Edukacji
Nauczyciel, Koszalin, Poland**

The partners showed a video about the structure which explained that the organization is specialized in providing continuous training for the local teachers.



Plunge Educational Centre, Plunge, Lithuania (project coordinator)

Plunge Municipality is a small city located nearby the Baltic Sea with around 22 000 inhabitants. The organisation is a public education centre that has 20 staff members. The current structure was established in 2006 and in 2008 a Youth School Department was added in the structure and in 2012 a Third Age University was created within the structure. This training centre offers basic education for all ages and it is non-formal education in very varied fields.

The aim of the coordinators with this project is to find out new possibilities in the adult education with the use of ICT tools as well as to exchange good practices and teaching experiences. The target group of this project will be the teachers of the structure who are over 45 years old.

3. Discussions about the project logo, the project website and Facebook page

The Swedish partner is responsible for the project logo and before the Kick Off meeting they proposed to different versions of the logo. The partners found an agreement and chose the logo that with an Owl figure which represents the wisdom that is linked to the project idea (teaching teachers). The partners agreed that the project name abbreviation figuring in the logo "motech" will be changed in to "MoTech".



The project Logo designed by the Swedish partner.



The Turkish partner is responsible for the project website that is already under work. The website will be created in wordpress.com and all the project partners will contribute in the website content. All the new content must be send for Mevlut (from Association of Dosteli) who will update the web page on a regular basis.

In addition to the website, a Facebook page will be created. This social network will be a discussion board that was mentioned in the project application, and this discussion board will enable the persons involved in different project activities to react and comment only. Furthermore, the project partners will use the Facebook page to disseminate about the project all over the Europe and notably in the partners' varied networks.

The both, project website and the Facebook site, will contain information about the local and international project activities and results. All the partners have an active role in updating these information channels.

Furthermore, it was decided that the Turkish partner creates also a "yahoo group" which includes participants from the mailing list.

4. Project Tasks to be rearranged

As all the project proposal partners were not chosen by their National Agencies to be part of MoTech project, some of the tasks mentioned in the project proposal need to be reattributed. The partners agreed theses tasks in the following way:

- **International Meeting and Workshop minutes:** done by the partners who hosts the meeting or the international workshop
- **Meeting/ Workshop Evaluation process:** The partners from Poland to a standardized form for the meeting/ workshop evaluation that will be filled together with all the project partners in the end of each International project meeting or workshop.
- **Project flyer:** The text in English will be done by the coordinator and then all the project partners translate into their national languages. The Swedish partner is responsible for the flyer layout.
- **Project Newsletter (in the end of 1st and 2nd Year):** Institute E-Seniors from France will be responsible for this task.
- **Manual of goof experiences in using ICT-tools in teaching:** All the partners will give at least two experiences about the use of ICT solutions in their trainings, the Swedish partner will compile the Manual.

5. Discussion about the MoTech Workshops

5 different international workshops are carried out during MoTech-project. These workshops are intended for adults (learners or teachers or the both) from the partner organisation who wish to improve their skills in the usage if different online ICT-tools that could be used in teaching.

These workshops are prepared by the partners as agreed in the project proposal (Cyprius and Poland). Each International workshop will last for two-days: during the first day the training will be about the theory and the second day the learnt theories will be used in practice. All the workshop sessions will be evaluated by the participants.



The participants will bring their own laptops in the workshops, if possible. The organisation that hosts the meeting must provide a good Internet connection and a room that is big enough for all the participants. The workshop host will prepare the certificates for the workshop.

Furthermore, the partners will also organize local workshops for which they can choose the subject that they think the most useful for their target group.

The project coordinator will send a description of all the workshops for all the project partners.

6. Target groups of the project

All the project partners are free to define the profile of the learners that they want to involve in the project activities at the local and the international level. During the meeting, the partners planned to involve the following types of learners:

- **Lithuania:** Teachers of their Education Centre who are over 45+ and who wish to use more ICT- tools in the courses
- **France:** Voluntary ICT trainers of the organisation who have a certain level in the use of ICT, but who would like to have more specific skills that they could apply in their trainings for seniors
- **Cyprus:** Teachers and future teachers of the University who need to improve their ICT skills
- **Poland:** Teachers who participate in the organisations trainings and who are over 45 years.
- **Sweden:** Teachers of the Folk High School but also learners that can benefit from the new ICT skills
- **Turkey:** Volunteers who work with the vulnerable families and who teach these families

7. The project Meetings and Workshops

Form	Country	Host	Dates
KickOff	Cyprus	EUC	03/12/13-05/12/13
Workshop meeting 1	France	IESE	25/03/14-28/03/14
Workshop meeting 2 + Conference	Poland	Cent Edu	18/06/14-21/06/14
Workshop meeting 3	Sweden	Folkschool	October 2014
Workshop meeting 4	Turkey	Dosteli	January 2015
Workshop meeting 5 + Conference+ Final meeting	Lithuania	Plunges Centras	June 2015

8. Evaluation of the meeting and conclusions

The partner from Cyprus will provide the written form for all the project partners who evaluated the meeting together in the end of all the project discussions. All the participants



agreed that the first meeting was very fruitful and efficient as all the necessary decisions were taken. Furthermore, the working ambiance was very good as all the partners from different cultures got very well along together.

9. Next steps to be taken by France IESE

- Organisation of the next Workshop and Project meeting 25/03/14 -28/03/14
- Planning and organisation of the local activities (Google workshop and another workshop to be decided): purpose these activities for our voluntary ICT trainers
- Planning of the Good ICT Experiences to be shared with all the partners in the compiled Manual
- Translation of the project flyer in French + other Dissemination activities in French
- Elaboration newsletters



Project Mug created by the Turkish Partner.