

Minutes of the meeting in Greece

15th March 2015

Welcome by Greek partners

Item 1 – Glossary of poetic terms

- Greece presents a final version of Glossary of Poetry Terminology (that all partners gave input)
- Text is the same but the formatting is different
- All countries are at the back and appropriate logos to be inputted
- Final version to be presented in Malta
- Changes to be implemented:
 - o Make first letter bigger and italic and bold
 - o Bigger font (13 maybe)
- It will be transformed into an ebook
- Match the background of the page to the background of the logo – white
- Turkey volunteers to change front page graphically and design back page
- All in all POSITIVE feedback! Thank you Greece ☺

Action Points:

- All partners to send references – 5 to 6 websites
- New logos to be sent by Turkey and Spain so final versions will be inputted in the brochure
- Send logos to Ozgur in high definition

Item 2 - Malta Meeting

- Monday 4th May 2015
- Accommodation in Sliema and Valletta
- Transport costs (buses) Euro 1.50 / day or Euro 6.50 / week
- Agenda:
 - o Presentation of final products:
 - 2 Videos
 - Glossary
 - Questionnaire
 - Website
 - o Film N2L84ES catch phrase to add to film as introduction and conclusion. We can film it in different languages
 - Idea: film people saying the logo
 - Have each country say the logo in their language. Then 1 big group and all together N2L84ES!! In English
 - Film at Upper Barracca
 - Throwing ball theme (Ryan)
 - o Final Reporting due
 - Certificates

- Attendance sheets
 - Take the report and divide the work
- Number of participants:
 - Greece 3
 - France 3
 - Turkey 4 (and +1?)
 - Spain 12 – 15
 - Malta 4

Item 3 - Brochure by Greece

Good idea! Each organisation can do their own.

Changes:

- 1) Remove “Institu”
- 2) Languages (UA not AU) (for Maltese partner)
- 3) Add 4 in all titles and captions

Item 4 – Website

Action Points:

- 1) Remove – Download Application
- 2) Upcoming events: change MT to 4/05 (not 9/05)
- 3) Photos on Page 1 to represent all mobilities
- 4) Add music
- 5) About page
 - a. Add 4 in N2L84ES
- 6) Contact us page. Turkey – change logo and details
- 7) Turkey to update logo
- 8) Third meeting update photos by Carina
- 9) New page for new products – Final Results
- 10) One button for meetings then have *kick off* etc under that. That leaves space for the *final results* tab.
- 11) Partners Profile
 - a. Change Turkey

All positive feedback once more!

Item 5 - Video Presentations

- Malta present a translation of a famous Maltese poem by Ruzar Briffa.
Translation done by Maltese team
- Turkey presents theirs
- Spain as well

- France is pending (not finalised)
- Greece present their video

Item 6 – Questionnaire

- Present the new excel sheet by Greece for analysis
- Learner – Change question number to learner number on analysis sheet
- Responses: 14-20 pax
- **France is ready (example to be sent)**
- Data collected – Greece to present results in Malta. Analysis through SPSS. Evaluation of what Malta did.
- **Deadline: all partners to send results by end March**
- April analysis

See you all in Malta!