



# Kick off meeting agenda

## ehcoBUTLER

A global ecosystem for the independent and healthy living of elder people with mild cognitive impairments

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| <ul style="list-style-type: none"> <li>Instrument type: Collaborative Project</li> <li>Project coordinator: everis</li> </ul> | <ul style="list-style-type: none"> <li>Start date: 1<sup>st</sup> January 2015</li> <li>Duration: 36 months</li> </ul> |
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## Meeting identification

- Meeting purpose: Project kick-off meeting
- Meeting date: February 2<sup>nd</sup> – February 3<sup>rd</sup>, 2015
- Meeting place: Seville, Spain

## Partners involved

EVERIS	EVERIS SPAIN S.L.U.	SP
CIBER	CENTROS DE INVESTIGACIÓN BIOMEDICA EN RED	SP
NFE	NATIONAL FOUNDATION FOR THE ELDERLY	NE
YDATA	YOUR DATA SRL	IT
MOBILI	MOBILI D.O.O.	SL
INTRAS	FUNDACIÓN INTRAS	SP
VIVAVO	VIDAVO SA	GR
ASISTEL	ASISTEL	SE
ESE	ASSOCIATION E-SENIORS	FR
AIMA	ASSOCIAZIONE ITALIANA MALATTIA ALZHEIMER	IT
IDEA	IDEA INNOVACIÓN ASISTENCIAL	SP
CLALIT	CLALIT	IS
TME	TELEFÓNICA MÓVILES ESPAÑA	SP



## 2nd February 2015

Time	Item	Partner
09:00	Arrival – informal get together & who is who	
09:30	General project presentation <ul style="list-style-type: none"> <li>- From the state of the art to the project</li> <li>- General objective</li> <li>- Consortium overview and organisation</li> </ul>	EVERIS
10:15	Partners presentation (10 minutes each): <ul style="list-style-type: none"> <li>- Team</li> <li>- Role in the project</li> </ul>	All
10:55	Coffee Break	
11:25	Partners presentation (10 minutes each): <ul style="list-style-type: none"> <li>- Team</li> <li>- Role in the project</li> </ul>	All
12:55	Management aspects <ul style="list-style-type: none"> <li>- Administrative issues</li> <li>- Financial issues</li> <li>- Consortium Agreement</li> <li>- Summary of changes during Grant Agreement Preparation</li> </ul>	EVERIS
13:30	Lunch	
15:00	WP2 : Ergonomics and Human Factors requirements and pilot planning <ul style="list-style-type: none"> <li>- Related tasks, objectives, deliverables and milestones</li> <li>- Detailed work plan for next 6 months (incl. meetings, deadlines)</li> <li>- Questions &amp; Answers</li> </ul>	CIBER
16:15	Break	
16.30	WP5: Pilots execution <ul style="list-style-type: none"> <li>- Related tasks, objectives, deliverables and milestones</li> <li>- Detailed work plan</li> <li>- Questions &amp; Answers</li> </ul>	NFE
17:45	General questions & answers	All
18:00	End of Day 1	
20:00	Consortium Dinner	



## 3rd February 2015

Time	Item	Partner
09:00	Arrival	
09:15	WP3: Design and development of ehcoBUTLER platform and common modules <ul style="list-style-type: none"> <li>- Related tasks, objectives, deliverables and milestones</li> <li>- Detailed work plan for next 6 months (incl. meetings, deadlines)</li> <li>- Questions &amp; Answers</li> </ul>	EVERIS
10:30	Coffee Break	
11:00	WP4: Apps development for ehcoBUTLER <ul style="list-style-type: none"> <li>- Related tasks, objectives, deliverables and milestones</li> <li>- Detailed work plan</li> <li>- Questions &amp; Answers</li> </ul>	MOBILI
12:15	WP6: Evaluation & exploitation <ul style="list-style-type: none"> <li>- Related tasks, objectives, deliverables and milestones</li> <li>- Detailed work plan</li> <li>- Questions &amp; Answers</li> </ul>	IDEA
13:30	Lunch	
15:00	WP7: Dissemination <ul style="list-style-type: none"> <li>- Related tasks, objectives, deliverables and milestones</li> <li>- Detailed work plan</li> <li>- Questions &amp; Answers</li> </ul>	YDATA
16:15	Break	
16:30	Ethics issues <ul style="list-style-type: none"> <li>- Ethics revision &amp; detail of changes from the original proposal</li> </ul>	EVERIS
17:00	General questions & answers	All
17:15	End of kick off meeting	