



E&I Management Meetings in Lisbon

19 and 20 April 2018

Participants: Javier Fombona Cadavieco and M. Angeles Pascual Sevillano (Universidad Oviedo), José Santiago Izquierdo Carmona and Julia Magdalena Garcia (CEPA Gijon), Francesco Lazzarini, Pietro Gusso and Annalisa Spinello (CPIA Padova), Piera Sciama and Daria Kyslitska (E-Seniors).

19 April, Universidade Aberta

1. Project status report

UAB: The project has some strengths notably having a big variety of organisations types and working areas in close countries: Italy, Spain, Portugal and France. We can make an effort in the **dissemination** of the project notably **refining the tools** conceived in the context of the project (ie: survey) in order to identify best practices in the field of adult education for employability and inclusion.

CPIA: It has been a good experience especially meeting so diverse partners and sharing experiences. CPIA is a very unique case of institution in Italy and for them it is important to **exchange** with international partners having similar activities and **reflect** on our own practices. Dissemination and in particular the website can be improved and we have to think about its **sustainability** as it is a visit card of our experience. Another issue is the one of **evaluation** of the results of the project on a local level (**institutional impact**). CPIA is working on the publication of an **e-book** on their website which will be a perfect occasion to disseminate E&I.

CEPA: Human contact is essential: learning and sharing best practice on inclusion and employability, how to teach specific groups with **specific needs**.

E-Seniors: Important to have a **follow-up** after all we constructed in 2 years (which unfortunately is short giving limited meetings).

Oviedo: The assessment of the first report underlined that the **cultural activities** were too present but the project should value social activities and good contact between participants. Madrid needs strong data, material and dissemination proofs. It is necessary to improve the financial justification, unbalanced production of materials and need to share responsibilities. It is important to **show** how we are achieving our goals (ie: book of good practice). Javier also raised the language problem, it is very important to translate power points previously so participants can prepare and study in beforehand.

2. International Conference (Lisbon, July) status report

Organisation

Darlinda presented a state of the art of the development of the conference, the dissemination of the event and underlined the specific aspects where the collaboration of project partners us needed. The conference received 76 proposals of communication which is a very positive result. There is a strong presence of distance web participation (20 participants) especially from Brazil and Spain.

Roundtables:



Idea to organise interventions in two rounds with questions of the public to allow for dynamism and interaction

- (1) Practice of employability and inclusion (5th of July) will be coordinated by Javier with the presence of CPIA and CEPA. The chair is to write 10 lines to explain the subject and send specific questions of participants. Participation of two Portuguese organisation including Aga Khan foundation.
- (2) Practice of digital inclusion for adults (6th July morning) will be shared by Gloria or Luisa with the presence of E-Seniors and a researcher from Brazil and one representative of a digital network for intergenerational migrant engagement.

Language and presentation format

Oral intervention can be in Spanish, French or Portuguese. Decide with Anais the common language. However, written PowerPoint and texts with main ideas will be in English.

Publication plan

Partners (especially Spain) are asked to do revision of the papers: clarity of the text, grammar. Guidelines will be sent. There is a partnership with Revista Lusofona de Comunicaçao, it is very codified and a high-ranking journal. 4 to 5 articles following their rules, logic and level of quality. In there, we will publish the proceedings (article of 6 pages) of the conference.

3. Dissemination strategy

- Conference in Lisbon as a key step: twitter live and EPALE
- Partners to nominate administrators to FB page and publish content of local activities in national language – make a dynamic page
- Javier: contact local and regional administrations + Wikipedia
- It is E-Seniors responsibility to **centralize material** and insure its visibility
- Possibility of creating a MOOC to be published on the platform from Universidade Aberta (Open Class initiatives -aula aberta -) launching of a new platform of 3rd May.
- Measure of **the impact** of the dissemination strategy with numbers

To do: Dissemination tools to measure impact? Final dissemination report in September and October.

4. Final meeting

- ➔ Javier to check with the European commission the final month of the project. Normally it's September.



To do list

- **Translate** in French all the PPT from the meeting in Paris + tell J to upload everything on the website.

Use the transnational network to share activities related to inclusion and employability – **dissemination and impact are essential**

- **Prepare an evaluation** of the training in Paris
- **Create a google drive** to share the pictures of the different training
- **The conference will be essential.** Prepare **the presentations** of Skills up (use the activities in the week of May with Inès and Easy to teach with Anais. Send them one week **in advance** in order for them to be able to translate to teachers. Make sure all material has project **logo** and relevance.

Prepare digital inclusion roundtable: send the title and a few lines on our main focus + CV. Respect assigned time for intervention (15 min for each partner). Clarify with UAB if we present the two projects and how. Templates for roundtables and close contact with the chair. The presentations could be in each language (SP, PT & FR are event preferable than EN) but the PPTs we should keep in EN.

Disseminate the conference on **social media**

After the meeting, send **6-page article** according to the instructions of UAB (for the publication) Proceedings in E-book format with open access

→UAB to send partners a clear timeline and instructions

- **ESE will prepare final dissemination** report by the end of the project.

- To prepare the **Press release Y2 by September 2018**

20 April, ACM

Visit of the High Commission for Migration.

We were welcomed at a **welcoming centre for migrants** by the responsible for international relations who explained to us their functioning, we literally made the “migrant’s journey” in the building. There are three migrant centres in Portugal: Lisbon, Porto and Faro. Together, they already welcomed **4 million** people. The Lisbon Centre was created in 2004 and welcomes 600 people a day (1100 in the three Portuguese centres). The idea is to **simplify administrative and citizenship procedures**. The centre also offers **language assistance** with a help centre covering more than 40 languages. The centre has a program to stock **online versions of migrants’ documents**, a **crèche** where the children can spend the day while the parents take care of their procedures and a space for **art exhibitions**. Moreover, it has representations of the **labour ministry, health ministry and education ministry**. It offers further **social services** (including fight against violence), language services (including **online courses**), employment services, intercultural mediation and training, mentorship and entrepreneurship clusters (welcoming mainly women). There are further initiatives stimulating voluntary return of Portuguese abroad. **The rate of employability is 60%**. The centre has won a **European Commission prize** for best practice in 2011. There is no particular policy for seniors.

