

Kick-off meeting Never Too Late (N2L84ES) Paris, France – 21st and 22nd of November 2013

Thursday, 21st of November 2013

List of participants

The following representatives of the organizations approved to be involved in the project took part in the meeting :

- Turkey, **Maltepe Kiz Teknik ve Meslek Lisesi** : Dr. Öznur SAKA and Hatice Dürdane EKMEKÇIBAŞI
- Spain, **Iniciativas de proyectos de formación** : Elena MESA
- France, **Association E-Seniors** : Mark KONICK, Palden Mac GAMWELL, Monique Epstein and Anaïs FERNANDEZ



Unfortunately, **DESMOS organization** from Greece and its project manager Sofia ARGYROPOULOU were not able to attend this meeting (neither physically nor via Skype).



The meeting started at 10.15 am in the Maison des Associations of Paris (Associations' Building) in the 11th district. Mark KONICK, manager of N2L84ES for E-Seniors, Monique Epstein, director of the association, then Palden Mac GAMWELL and Anaïs FERNANDEZ welcomed the participants warmly. The agenda was discussed.

1. Workshop 1: Review of overall project objectives and initial distribution of tasks

We modified the « Summary » in the « Project Description » (p. 55 of Application Form, D.1.) to make more explicit the overall project objective and to provide some flexibility in regard to the venue for the final project presentation.

We agreed with the core idea of the project which is to **help adults acquire the capacity for critical analysis, thus improving their quality of life and lifestyles.**

The project outcomes are :

- N2L84ES questionnaires
- Online Poetic Presentation
- Documentary Film (combining **4 Short Audio-Videos** (SAVs), one video from each partner).
- Online learning materials and references.

By Dec. 15, 2013, the Turkish partners will inform us if it is possible to hold the final event in a prison, as mentioned in the original application.



2. Workshop 2 : Redistribute tasks given that only 4 of 11 partner applicants received funding approval

The next point was the discussion of the common and individual tasks of the organizations involved in the project, in connection with project activities, results and outcomes.

We focused on « Distribution of tasks » in « Project Implementation » (p. 64 of Application Form, F.1.)

- **Task n°2** : at the next mobility meeting, partners will talk about questionnaires, the logo and the website and the content of the final (poetic) presentation.
- We removed tasks n° 6, 7, 8, 12 and 16
- **Task n°14** : Online presentation of **final video product contribution** to be included in online poetic presentation by the partners
- **Task n°15** : Exhibition of CD
- **Task n° 17** : Plan, Updating & Promoting of products
- **Task n° 19** : Plan for final presentation (suggested deadline for venue selection – **December 15 2013**; this is dependent upon the yet-to-be-determined mobility schedule)
- **Task n° 20** : Distribution of tasks schedule for the Final Report Workshop **in Turkey**
- **Task n° 21** : Realizing Prison Show and (FRW = Final Report Workshop) : **to be**



announced

Between 12.30am and 2.00pm : lunch break

Distribution of individual tasks :

E-seniors has agreed to create and manage the project website, **Spain** will edit and produce the final video and CD and **Turkey** will create a logo and look into holding the final event in (a conference hall of) a prison.

It was suggested that **Greece** be responsible for the e-learning platform and user's handbook (having some experience in this domain); however, an e-learning platform was considered to be beyond the scope of the current project, given the reduced number of partners. The idea of centralizing e-learning materials on a dedicated Google Drive is the more viable option.

About the question of dissemination (p. 67, « Dissemination and the use of results » F.6.), Elena from **Spain** will create a Facebook page dedicated to the project. She will also help us with organizing a Doodle for planning upcoming mobilities.

3. Workshop 3 : Next meetings scheduled

Then, the discussion focused on the decision about the project meetings (number, dates, etc.). This part of the discussion was a bit difficult because the Greek partner wasn't there. Nevertheless, we agreed on one thing : the number of meetings.

A total of 5 meetings will be organized throughout the project. That means we have all agreed that there should be four more mobilities between this meeting and the end of June 2015.

We have made suggestions for the next two meetings :

- In Istanbul, between **the 24th and 28th of March 2014**
- In Malaga, **the 29th and 30th of September or 1st and 3rd of October 2014**

We planned to use Doodle to organize future meetings.



Then Mark (from **France**) sent an email to Sofia in Greece to summarize our decisions, our dates proposals and to check if Sofia has agreed with this information. We didn't get a response by the end of the day.

Mark then made an abbreviated presentation of a possible common theme poem to be taught to and recited by learners (and filmed) and provided a video link for inspirational poetic video.

Finally, at the end of the day, each participant received a Certificate of Attendance.

Note: The minutes and related documents and links mentioned within have been shared in a project-devoted Google-Drive folder and are accessible to partners here:

<https://drive.google.com/folderview?id=0B5Q3vrJhNUpSRmIIIVRvbnhRbkk&usp=sharing>