



SenApp Minutes of Consortium Meeting n°3
4-5 March 2015
Paris - France

Presents:

- Ariane (ESE)
- Estelle (ESE)
- Carlos (Universitat Jaume I)
- Roger (Universitat Jaume I)
- Pilar (Universitat Jaume I)
- Rafael (Universitat Jaume I)
- Sonia (Institut für Lern-Innovation)
- Michael (Institut für Lern-Innovation)
- Georgeta (Grupul pentru Integrare Europeana)
- Dumitru (Grupul pentru Integrare Europeana)

Day 1: Wednesday, March 4th

- **Welcome at E-seniors**

- Welcome by ESE and ILI

- **WP1 - Project Management | ILI**

- Check up – everything in line with the project plan, its objectives, work plan, deliverables, and role of partners
- Administrative and financial issues
- Next Meeting in Romania
- D1.3 Interim Report
- We can reallocate the budget with justification
- For travel in Germany, budget in “travel” / needs of invitation letter
- D1.2 IPR Agreement by everybody

- **WP3 – Technical development and implementation | ILI and GIE**

- Presentation of the platform – live demo
- Organization and administration of the Courses in the different countries
- Contents: on process to get the English version
- For France: fr.learner / 12345678
- Communication via the platform
- When English version ready, partners can make feedback directly on the platform
- Feedback, changes, etc
- D3.2 Training environment and training App due to 31.10.2014

Lunch Break



- **WP4 – Content development & localization | ILI**

- Review of the curriculum
- Presentation of the eLearning units
- Presentation of the multimedia elements
- Organization of the localization process
- Discussion about improvements within the partnership
- D4.2 Learning Units due to 30.04.2015

Coffee Break

- **WP7 – Dissemination | ILI**

- Dissemination Plan update
- Exploitation activities: Georgeta will send an updated version of the chart
- To keep in mind and to fulfill frequently
- Website: update
- Ask for access for everybody: ILI will give the access data
- D7.3 Final Dissemination Report due to 31.12.2015

Social Dinner

Day 2: Thursday, March 5th

- **WP5 – Testing and piloting | ESE**

- Organization and discussion of the testing and piloting
- First phase for Spain: before mid of June
for Germany: May/June
- Second phase for all: mid of September / October
- Evaluation instruments for testing and piloting
- D5.2 Piloting design due to 30.04.2015
- Table of contents: to be discussed with partners / validated
- First complete draft by end of April by ESE
- D5.3 Piloting due to 31.08.2015

- **WP6 – Quality monitoring and evaluation | SCU**

- Meeting evaluation
- Report from the internal evaluator
- D6.3 Final Evaluation Report due to 31.12.2015

- **WP8 – Exploitation**

- Exploitation activities / partner
- D8.3 Final Exploitation plan 31.12.2015
- Further proposals